

# Lincoln College, Adelaide

## Enrolment Policy

### Policy Statement

(Approved by Lincoln College Council – November 2003)

#### 1 Introduction

Lincoln College:-

- 1.1 Aims to provide a friendly, comfortable, secure and educationally supportive residential environment for men and women as an expression of the Uniting Church's concern for tertiary students;
- 1.2 Seeks to admit into residence students who, from preference or necessity, choose to live away from home in order to study;
- 1.3 Encourages excellence in all areas of life. It emphasises active support for learning through mentoring and short course programs, the development of a vibrant and lively international community, and personal growth and the development of responsibility in a community where consideration for others is expected;
- 1.4 Is committed to creating a safe and supportive learning community, maintaining a harmonious social environment, and promoting the well-being of its members;
- 1.5 Is committed to meet the need for collegiate accommodation among students from regional and rural Australia, particularly South Australia, and from overseas;
- 1.6 Recognises its commitments as part of the Uniting Church to maintain openness and access in its admissions.

To this end the College has adopted an admissions policy.

#### 2 Selection

Lincoln College will:

Strive to obtain the educational benefits that flow from a diverse student body and for this reason will select among applicants based on judgments the Principal will make about all of the following:

The clarity of each applicant's educational goals;

Applicant's academic ability and their capacity for successful university study;

The academic and social benefits to the applicant of college living;

The applicant's willingness to accept the ethos of the college;

The applicant's capacity to integrate into the community life of the college;

The perceived benefits to the college community of the applicant coming into residence;

Lincoln College will:

Give preference to students enrolled at courses at any of South Australia's three universities ahead of other students in order to make the best use of its academic support resources;

Give preference to those contracting to stay in residence for the whole of the college year in order to minimise disruption, to build a sense of community, and to enhance cohesion and support;

Endeavour to achieve equal numbers of men and women in the College community;

Endeavour to ensure that no more than half the College community will be international students.

Endeavour to ensure that a wide spread of countries is represented within the College community;

Reserve the right not to admit applicants, and not to necessarily admit applicants in order of application;

Reserve the right to limit the number of admissions of people with special needs to that number which the Principal believes can be appropriately supported within the resources available.

### **3 Outcomes**

Lincoln College may at its absolute discretion:

- 3.1 Make a provisional offer of admission to the College. Provisional offers of places are normally confirmed on receipt by the College of evidence of an offer of a place at a South Australian university;
- 3.2 Make a firm offer of admission to the College. Firm offers are normally made upon receipt by the College at the time of application of evidence of an offer by a South Australian university of a university place or evidence of current enrolment at a south Australian university;
- 3.3 Make no offer of admission to the College.

### **4 Withdrawal of offers**

- 4.1 Applicants who fail to notify the College in a timely manner or within any time frame required by the College of their acceptance of an offer, firm or provisional, may have the offer withdrawn.
- 4.2 The notification of the withdrawal of an offer shall be communicated to the applicant by registered post (or by email that includes a return receipt)

### **5 Deferment**

- 5.1 Lincoln College may at the request of an applicant and the discretion of the Principal defer admission to the College for one year provided:

(a) timely advice is given;

- (b) the applicant's proposed course and institution remain unchanged; and
- (c) the applicant provides evidence acceptable to the College that their university place has been deferred for that period.

## **6 Responsibility**

Lincoln College will:

- 6.1 Use its best endeavours to ensure that no student is excluded from entry to the College solely on the grounds of family financial circumstances;
- 6.2 Not use race, nationality, religious belief, health status and/or disabling conditions as prima facie grounds for denying admission to the College;
- 6.3 Ensure that those applicants whose personal beliefs or individual needs might create difficulty for them integrating into the College environment are counselled so that all parties can assess the suitability of the College as an environment in which the applicant will live and for all people involved to be confident that the applicant will be able to manage his or her problems, should there be any, in the College environment without recourse to extraordinary measures or disruption to the wider College community.

## **7 Lincoln College will give effect to this policy by:**

- 7.1 Advising applicants of the selection criteria in material distributed with application forms;
- 7.2 Including in all advertisements a statement that a copy of this policy is available on application to the College office.